



SANT BABA BHAG SINGH UNIVERSITY

Vill. Khiala, P.O. Padhiana, Distt. Jalandhar- 144030
0181-2711163, Fax: 0181-2711555

www.sbbsuniversity.ac.in

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Proceedings of meeting of Internal Quality Assurance Cell (IQAC)





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Date: 01-03-2022

Time: 11:30 am

Venue: Conference room

Agenda of meeting

1. Preparedness for energy audit
2. Internal administrative audit
3. Involvement of students in environmental and cultural activities
4. Improvement of library resources
5. Installation of CCTV cameras
6. Enhancing ICT facilities
7. Records of revision in syllabus
8. Uploading of minutes of BOS meetings on website
9. Feedback of semester 2021-2022
10. Green audit
- 11.CO, PO, PSO mapping and attainment
- 12.Revision/addition in Cells & Committees (Academic year 2022-2023)



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List of Members Present

Dr. Dharmjit Singh Parmar- Vice Chancellor, SBBS University	Chairperson
S. Pritpal Singh- Management Nominee	Member
Dr. Vijay Dhir- Dean UIET	Director IQAC
Dr. Aneet Kumar- Professor & Dean Academics	Member
Dr. Ramandeep Kaur Chahal- Professor & Controller of Examinations	Member
Dr. Vikas Sharma- Associate Professor & Director R & D	Member
Dr. Jagdeep Kaur- Associate Professor & Dy Dean UIET	Member
Dr. Anju Sood- Associate Professor in Mathematics	Member
Mr. Roop Singh- Ph D research Scholar	Member
Dr. Nirmal Kaur- Alumni	Member
Mr. Rajwinder Singh Dhani- Sr. Network Administrator	Invitee





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Director, IQAC welcomed all the members present for the meeting of IQAC and asked Dy. Director to present the agenda of the meeting. The details of discussion on agenda points are listed below:

Preparedness for energy audit: Status of Preparedness for energy audit was reviewed

Internal administrative audit: It is decided in the meeting that there should be internal administrative audit of all the offices/departments after end semester examination. It is also decided that the schedule shall be prepared and circulated by IQAC.

Involvement of students in environmental and cultural activities: It is deliberated that students should be encouraged and motivated for the participation in environmental /cultural activities

Improvement of library resources: library in charge should initiate the procurement of library books and journals. It is also observed that there is dire need of making e-resources available in the library and immediate action is required in this direction.

Installation of CCTV cameras: In the meeting it was proposed to install CCTV cameras in university campus. Mr. Rajvindar Singh Dhami shall be asked to put a proposal and get installation done

Enhancing ICT facilities: It is decided to ensure that there shall be one smart board in each of the academic block.

Records of revision in syllabus: Number of Programmes where syllabus revision was carried out during the academic year (2017-2022) and percentage of revisions made were asked to recorded.

Uploading of minutes of BOS meetings on website: BOS needs to be uploaded on the website as proof for number of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented during the year.



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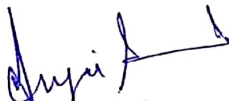
Feedback of semester 2021-2022: All HODs/CODs must ensure that feedback from for the academic session 2021-2022 should be filled on time


Green audit: It is decided that green audit should be done during the session July- December 2022.

CO, PO, PSO mapping and attainment: As per IQAC observation the mapping of CO, PO and PSOs of some departments were not upto the mark. The same was conveyed to concerned departments and it is decided that the mapping of all the courses of every programmes should be done carefully. Draft of CO, PO, PSO attainment policy (prepared by IQAC) was also discussed exhaustively and suggestion was taken. It was decided that IQAC will finalize the policy keeping in view the suggestion received in this meeting and the final draft shall be put up in the next meeting for approval.

Revision/addition in Cells & Committees (Academic year 2022-2023): Dr. Anheet Kumar, Dean Academics was asked to prepare and circulated the updated list of committees/cells for the academic year 2022-2023.

The meeting ended with a vote of thanks by Director IQAC.


Dr. Anju Sood
(Dy Director, IQAC)


Dr. Vijay Dhir
(Director IQAC)